

FIRST REFORMED CHURCH OF HOLLAND

JOB DESCRIPTION

MINISTER OF MUSIC

Summary of Responsibilities:

The Minister of Music directs the musical groups in the church and is the primary source of creating all aspects of worship that involve music.

Qualifications:

- Bachelor's degree in music.
- Proven leadership and interpersonal skills working with existing staff members and volunteers. •
- Competency in rehearsing and conducting vocal and instrumental groups.
- Excellent planning and organizational skills.
- Sound personal faith that guides all aspects of the position.
- Passion and understanding of the importance of music to the worship experience and for the overall spiritual growth of the church body.
- Continued professional development in the field of church music.
- Commitment to this church's legacy that all music will be presented at a high level of quality and beauty.

Specific Responsibilities:

- Direct the Chancel Choir and the Handbell Choir (Sep-May). Weekly choir anthems for one worship service on Sunday mornings and one rehearsal during a weeknight, currently on Wednesday evenings. Chancel Choir scheduling is flexible, allowing for several weeks off during Sep-May. Handbell Choir to play at least once per month during Sep-May.
- Prepare music for additional liturgical year services (including Advent, Christmas, Lent, and Easter)
- Lead the Junior choir (either directly or use of volunteers), to present at least four times throughout the year. Currently age 4 through 5th grade, meeting during Sunday School hour.
- Engage the youth for musical contributions in worship (directly or using volunteer leadership).
- Member of worship planning team, providing input for integration of music into worship. (Congregational hymns/responses, anthems, instrumental music, etc)
- Attend church staff meetings when needed or requested.
- Collaboration with Head Organist for placement of all musical components of worship services.
- Arrange special music for weeks when the Chancel Choir or Handbell Choir are not scheduled, including the summer months (Jun-Aug).